

Patrick Henry Foundation
Board Meeting Minutes
May 1, 2017

Participants: Andrea Hershfield, David Komatz, Paul Demboski, Gino Galvez, Elvira Manzo, Ivalu Anderson, Staci Johnson, Lissette Flores, Jon Weinman, John Keisler

1. Minutes: Andrea motion to approve minutes for February and March (no April meeting). Staci second. All approved. Motion carries.
2. Beyond the Bell Update: Session 3 going well. Next year, Lissette Flores and Amber Holloway will be taking over next year. Registration will go back into the hands of the individual vendors.
3. Banner Sponsorship: Nothing to report. (Paul) We may need to change the amount of money required for a plaque from LBUSD. Currently, \$500. But in the future if we have too many and not as many available plaques, we may need to reevaluate. (Andrea) Maybe come up with another way to recognize for businesses that don't care so much about a plaque. Possibly a digital seal for their website. (Staci) Paul is going to ask his graphic designer if they can come up with something.
4. Gala Fundraiser Report: Nothing to report
5. Grants: Nothing to report.
6. Bylaws: Motion by Andrea to amend bylaws to include verbiage about founding board members to retain voting privileges. Founding Board Members are eligible to remain on the board in perpetuity. Additional clause: at no time can founding members outnumber other voting members. Second by Staci. Open discussion regarding how to incorporate founding board members and information to founding members. All in favor. Motion carries.
7. Innovation Grant: (David) Superintendent Steinhauser is going to provide Patrick Henry with 6 more Chromebook carts (40 chrome books each) = 240 Chromebooks. It looks like PTA will provide 1 more cart. Cost is about \$8,000. David mentioned possibly pulling 10 books of each cart and buying a few extra carts. Staci mentioned that our Fall fundraiser would go over better if there was a need at each grade level so it would be better if the carts were evenly distributed among the grade levels. Discussion of notifying teachers of funding larger grant for school with Chromebooks but keep a reserve for teacher grants. Currently have \$28,000 to be distributed. \$5,000 has been spent on Kinder Chromebooks. \$53,000 is in our account, PayPal and LBEF, which includes operating funds for next FY and the remainder is \$28,000.
 - a. iPad discussion: David has offered teachers the use of iPads that were originally used for students as the school moves toward Chromebooks. Idea to give mini iPad to teacher that were not originally provided to

teachers. Problem is with imaging of iPads as no present way to wipe it and make it a teacher iPad vs. student iPad. If can't reimage, then David will release iPad minis to teachers and allow them to download their own apps for teacher use. Each iPad is imaged with a specific inventory number. 15 teachers do not have iPads currently so David will determine who wants the student iPads to be used as teacher iPad.

- b. Motion by Andrea to notify teachers regarding large grant and \$6,000 reserve open to teacher grants with cap of 12 grants of \$500 each, though teachers can combine grant requests. Second by Staci. Open discussion: if grade levels don't submit then we should maintain reserve for incoming teachers that are new hires and may need supplies and technology. All in favor. Motion approved.
 - c. Discussion of Screenagers – how to manage screen time with elementary school students. Information about balancing screen time with screening of film (explores impact of screen time on kids and how to find balance), post-screening discussion, etc. \$650 total cost if we pay or we can charge and the company will take \$500 and split the difference. Discussion for beginning of the year screening combined with PR. Andrea will ask Jackie to get additional information.
8. Finance Report (Keisler and Manzo): Board needs to adopt FY18 Budget next month because FY starts July 1st. This year we were collecting BTB funds and reimbursing. If we change to require BTB vendors to collect all revenue and secure donations from them versus reimbursing it will impact our pass through revenue. That would be primary change. Need to discuss revenue goals for FY18 as well as grant allocation (large grants v. small grants, etc.).
- a. Tax return from Don Trojan (went from calendar year to fiscal year starting on 7/1) so there will be 2 tax returns coming soon.
 - b. Lisette discussion of requiring board members to contribute to ensure that future grant reviewers know that board members are actively involved within the foundation. Certain grants ask for participation of members regarding fundraising. Fundraising goal will be based on report from David regarding Chromebook need.
 - c. Proposal for \$20,000 for Chromebook funding and \$6,000 for teacher grants as line items in FY 18 budget. Double fence advertising and put line item as targeted giving goal. Streamline or revamp line item descriptions in budget so that non board members can view and understand where funding goes. Keisler, Elvira and Brandi will provide simplified budget for next year.
 - d. Need messaging on Chromebooks and what we have funded. Possibly announce large funding request for next year at end of this year. Also announce teacher grants.
9. Upcoming Events
- a. Dual Immersion Day – June 1st 9:15 a.m. to 10:15 a.m. for event. Request in to Mayor's office and other elected officials. Keisler to confirm dancing with Alma Latina. Keisler to arrange for resolution at City Council available

to Board Members. Komatz discussed issue with Tara and they will be working on a few dances for performance with dancing to be interspersed throughout event. Possibility to have 3 dances (1 per group). Discussion of having representative from CABE. Gino will confer with his contact at CSULB, CABE and NCLR.

10. Open discussion: nothing else on agenda.